



Indore Institute of Pharmacy

Affiliated to: B.P. (Pharm.) (Approved by: AICTE (New Delhi) & PCI (New Delhi))
Registered under: UST, 2019

Additional Data Index

Metric No. 6.3.5: Institutional Performance Appraisal System for teaching and non-teaching staff

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Indore Institute of Pharmacy,
INDORE (M.P.)



Indore Institute of Pharmacy

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Register - Under UGC 2(F)

Institution Performance Appraisal System

IIP continuously works towards improving its educational service delivery and creating a holistic balanced Work-Life management style within the campus, for our stakeholders, majorly the students, faculty and staff,

It firmly believes that there are primarily two factors that need to be addressed on the path to excellence which are:

- i. Deployment of qualified, experienced & motivated faculty and maintaining academic and professional tenor.
- ii. Providing a state-of-the-art infrastructure, equipped well with latest instruments and equipment, Rich Library, IT Support for students and faculty for effective knowledge transfer (teaching-learning) and promoting research as well as holistic development environment for the students and its employees.

In this pursuit, IIP has evolved various academic-administrative systems including effective human resource management processes. Keeping this in view, the Performance Appraisal system is formulated to address the performance of teaching and nonteaching staff members.


Employee Performance Appraisal

Annual appraisal of performance with respect to yardsticks in totality, coupled with advisory support enables the employee to focus on continuous improvement of his accomplishments and thus develop high-level of satisfaction. Appraisal form duly appraised by next senior officer or reporting officer that will be submitted to HR department for review by Management by date as specified by HR department from time to time. Appraisal form for faculty and other staff are attached.

Typical set of performance management elements for faculty are as below:

- A faculty provides a specific Unit Completion Report of the classes taken up, attendance of students and feedback of the students (Impressions)
- Submits results of periodic assignments/quizzes/tests and examinations
- Possibly, collect unit-wise or Mid-Sem feedback from the students




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Register: Under UEE 215

- Faculty to provide an integrated quarterly report to his HOD (accomplishments v/s targets, developmental projects/tasks; or a self-appraisal report as per the pro-forma)
- One-to-One interaction or appraisal meeting by the HOD
- Appointment of a mentor or a special facilitator with necessary technical or other facilitation
- Evolve a strategy in consultation with the faculty to support and motivate recommend or sponsor for specialized training or for acquiring additional qualifications like M. Tech or PhD on suitable facilitation basis
- After 4 to 6 such quarterly reviews - some recognition in suggested (advanced increments, fast-track promotion, training abroad etc.) in deserving cases
- Publications (Research and Review) in Scopus Indexed Journal.
- Faculty development program that helps teachers improve their skills and knowledge to enhance their teaching effectiveness.
- Attending various types of conference and seminars can help in their professional development, networking, career advancement, learning etc.

Typical set of performance management elements for staff members are as below:

- On the basis of major responsibilities given to them such as maintenance, proper documentation records and availability of equipment, glassware and chemical in the assigned labs
- They are all assigned with the other responsibilities in the form of counselling, admission (Visits), exam and sessional duty.
- Other than all the responsibilities their appraisal depends on the experience under the particular role

HR consolidates the performance of the faculty on an annual basis and classifies them into exemplary/ outstanding/well-above average etc. and also identifies low-performing faculty (under the guidance of the Principals). A duly constituted committee of specialists would advise the kind of motivation to be given to the well-performing faculty; after approval by the competent authority.




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Affiliated to: KJ Somaiya Institute of Pharmaceutical Sciences, Mumbai
Approved by: AICTE (New Delhi) & PCI (New Delhi)
Register: State (M.P.)

Staff Appraisal Form (Technical and Non-Teaching Staff)

IIST/ IIMR/ IIP

Staff Appraisal Form

(Technical and Non-Teaching staff) Year 2023-24

Name of the Institute: IIP, Name of the Department: P' Chemistry

Name: _____

Designation: Lab. Tech. Date of Joining: 04/07/2022
Date of Birth: 17/01/79 (DD/MM/YYYY) Age: _____ Yrs _____

Place of present residence: 329 Jawahaar Nagar Rajendra nagar
Indore

Educational Qualification (from Matriculation onwards):


Sr. No.	Exam. Passed	Name of Degree/ Subject/ Specialization	University/ Board	Name of the Institute	Year of Passing	Pass %	Rank/ Division	Regular/ Course/ Part Time/ Distant Learning
1.	X	-	UP Board	-	1995	53	-	Regular
2.	XII	PCB	UP Board	-	1997	42	-	Regular
3.	Diploma	D. Pharma	Board of K.K.	-	2003	40	-	Regular
4.	Graduation	B.Sc	TGOU Nagaland	-	2011	61.7	-	Distant
5.	Post Graduation	M.Sc	TGOU Nagaland	-	2014	64.3	-	Distant
6.	M. Phil							
7.	Ph.D.							
8.	Any Other Degree/ Diploma/ Certificate course							

If required attach additional sheet

Skill Upgradation:

1. Certifications:
2. Training(s) attended:




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To be filled by HOD/Reporting Authority :

Points	Excellent	V.Good	Good	Average
	9-10	7-8	6	Less than 6
Subject knowledge (as per task assigned)	9			
Ability to engage, motivate, supervise, and effectively work with colleagues	8	8		
Carry through the assigned tasks in a responsible manner	9			
Punctual on workplace	9			
Take leave only with prior permission of HOD?	9			
Is He/she suggesting to the responsible authorities for improvement in work practices?		8		
Does He/she respond to any instruction, guidance, correction and discipline by superiors	9			
Does he/she complete all works always on time and focus on the work	9			

Any Other Remarks of HOD Doing work sincerely, honestly of
managing the Pharm-chem. labs. during practical hours.

Recommendation of the Principal: Sincere in work. Good control over
students. ^{Good} Knowledge about Lab / chemistry.
Involved in other college related activities
(counselling ; events).

(Signature of the HOD/Principal)

Approval of the Advisor to Sparsh & SEWS Group:

(Signature of Advisor to Sparsh & SEWS Group)



(Signature)

(Signature)
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Indore Institute of Pharmacy

Approved by: MCI/2009/1001 (Approved by: MCI/2009/1001 & FCI/2009/1001)
Reg. No. IND-101-215

Staff Appraisal Form Faculty

IIP/ IIMR/ IIP

SELF APPRAISAL FORM (FACULTY)

(Fill in Block Letters, Information to be filled for the year of appraisal)
Academic Year 2023-24

Date: ___/___/___

Name of the Institute: Indore Institute of Pharmacy

PART A: GENERAL INFORMATION

- 1. Name: _____
- Name of the Department: PHARMACY
- Designation: PROFESSOR, Date of Joining: 02.12.2008
- E-mail: _____
- 2. Place of present residence: 158- Radio Colony Indore (M.P.)
- 3. Whether acquired any degrees or academic qualifications during the period:

Sr. No.	Exam	Name of Degree/ Subject/ Specialization	University / Board	Name of the Institute	Passing Status	Pass %	Rank/ Division	Regular/ Course/ Part Time

- 4. Total Teaching Experience in Years: 18.5 years
- 5. Total Industries experience if any: —



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 Registered under UGT 219

PART B: ACADEMIC PERFORMANCE INDICATOR

CATEGORY I: Teaching, Learning & Evaluation related Activities

(i) Teaching load per week (Give details semester wise for year 2023-24)

[40 Marks]

Sl. No.	Subject Name (T/P)	Subject Code	Year / Semester	Lecture per week allotted	Remark	Verify by HoD	Score (40)
Theory							
(i)	Pharmaceutics-I	BP-103T	I/II (A/B)	08			10
(ii)	Pharmaceutics-I	BP-103T	I/II	12			
(iii)	Research methodology	BP-103T	II/III	02			10
(iv)	Cosmetic Science	BP-803	IV/V	04			
IX Cosmetic Science 2023-24 I/II Practical 04							
(v)	Pharmaceutics-II	BP-103T	I/II	12			10
(vi)	Project work	7PH303	IV/II	06			
(vii)	Pharmaceutics Practical	7PH303T-I/II		03			04
(viii)	Project work	17PH-40	II/IV	12			
Score - Sum (Max 40)							34

Theory and Practical's classes taken should be based on verifiable records.

For Theory Subjects
 If a teacher having Theory load equal to 8 lecture per week then 10 marks
 Load between 06 and less than 08 classes, score will be 08 marks
 Load between 04 and less than 06 classes, score will be 06 marks
 Load less than 03 classes, score will be 04 marks

For Practical's Subjects
 If a teacher having Theory load equal to 8 lecture per week then 10 marks
 Load between 06 and less than 08 classes, score will be 08 marks
 Load between 04 and less than 06 classes, score will be 06 marks
 Load less than 03 classes, score will be 04 marks

Note: 1. Don't Include Project Work and Internship Work

Max Score: 40

(ii) Additional/ Extra load (Give details semester wise for year 2023-24)

[10 Marks]

Sl. No.	Subject Name (T/P)	Subject Code	Year / Semester	Lecture per week allotted	Justification from HoD why additional load assign	Remark	Score (10)
(i)	Technical Training		8 th / 4 th yr.	1 hr x 4 = 4			5
(ii)							
Score - Sum (Max 10)							

Note: 5 marks for extra load of 4 lecture per week



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(iii) Theory (T) and Practical's (P) (Give details semester wise for year 2023-24)

							[80 Marks]
Sl. No.	Subject Name (T/P)	Subject Code	Year / Semester	No. of classes conducted as per attendance register	Average Attendance of Students as per attendance register	Verify by HoD	Score (80)
Old Semester / Even Sem.							
(iii)	Pharm-I	BP-103T	I/II	47	87%		20
(iv)	Research	MPH301	II/III	25	90%		20
(v)	Cosmetic	BP-803	IV/VII	46	78%		20
(vi)	Cosmetic Technology	MPH202	II/II	48	90%		20
(vii)							
(viii)							
(Practical) Even Semester							
(ix)	Pharm-I	BP-107P	I/II	12	87%		16
(x)	Project Work	MPH303	II/III	26	90%		20
(xi)	Pharm-I	MPH205	I/II	14	85%		18
(xii)							
(xiii)							
(xiv)							
Score - Sum (Max 80)							70

Theory and Practical's classes taken should be based on verifiable records.

For Theory Subjects
 If a teacher has taken more than 40 (T) classes, score will be 20 marks
 35 and less than 40 (T) classes, score will be 18 marks
 30 and less than 35 (T) classes, score will be 16 marks
 20 and less than 30 (T) classes, score will be 10 marks
 Less than 20 (T) classes, score will be 08 marks

For Practical's Subjects
 If a teacher has taken more than or equal to 20 (P) Classes, score will be 20 marks
 Between 14 and less than 20 (P) classes, score will be 18 marks
 Between 10 and less than 14 (P) classes, score will be 16 marks
 Between 4 and less than 10 (P) class, score will be 10 marks
 Less than 4 (P) classes, score will be 08 marks

Note: 1. Don't Include Project Work and Internship Work

Max Score: 80



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UPE/Regd. No. 10000/2000 [Approved by: AICTE (New Delhi) & PCI (New Delhi)]
 Register - Under UPE 2011

(iv) Result Analysis (Give details previous two semester results) [80 Marks]

Name of Subject & Code	Sem	Passed Percentage	No of Students Appeared	No. of Students						Verify by HoD	Score (80)
				A+	A	B+	B	Other	F		
Pharm. I	I	96%	115	-	-	27	30	39	19		70
Research. meth.	II	100%	06	-	06	-	-	-	00		20
Co-Synth. System of Syn	III	96%	26	-	2	19	20	52	03		20
Cosmetology	II	100%	06	-	-	-	06	-	00		16
Average Score											76

<p>Result Analysis should be based on verifiable records.</p> <p>If Passed Percentage more than 85% and</p> <ul style="list-style-type: none"> (i) More than 50 % Students score grade A+/A/B+/B, score will be 20 Marks (ii) 40% and Less than 50 % Students score grade A+/A+B+/B, score will be 18 Marks. (iii) 30% and Less than 40 % Students score grade A+/A-B+/B, score will be 16 Marks. (iv) Less than 30 % Students score grade A+/A+B+/B, score will be 14 Marks. <p>If Passed Percentage 70 % and less than 85% and</p> <ul style="list-style-type: none"> (i) More than 50 % Students score grade A+/A/B+/B, score will be 12 Marks (ii) 30% and Less than 50 % Students score grade A+/A+B+/B, score will be 10 Marks. (iii) 20% and Less than 10 % Students score grade A+/A+B+/B, score will be 8 Marks. (iv) Less than 20 % Students score grade A+/A+B+/B, score will be 7 Marks. <p>If Passed Percentage less than 70 %, score will be 6 Marks</p> <p>Note: 1. Don't Include Practice Subjects in above Table</p>	<p>Max Score: 80</p>
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(v) Updating of Subject Content including course file, lecture notes/ PPT etc. [40 Marks]

course files - 4

Sl. No.	Category	Status	Verified by HoDs	Score (10 Marks for each Point)
(i)	Submission of course file along with attendance register of previous two semester	Yes		10
(ii)	ERP Attendance Submission for previous semester	Yes.		10
(iii)	Lecture Notes and PPT provided to students through ERP or Classroom	Yes.		10
(iv)	Use of Innovative Teaching methodologies in detail	Yes.		10
Total Score: (Max: 40)				40

<p>Data should be based on verifiable records</p> <p>If Submitted / Yes, Score 10 Marks</p> <p>If Not Submitted / No, Score 0 Marks</p>	<p>Max Score: 40</p>
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 Registered: (Under UGC 217)

CATEGORY II (A): Research, Publication & Academic Contribution related Activities

(i) Published Papers in Journals

[50 Marks]

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Sl. No.	Title with Page nos.	Name of Journal with Vol., Page No. Year etc.	ISSN/ ISBN No.	Peer Reviewed /Impact factor, if any	Whether you are main author	SCI/Scopus/ /Extended SCI / UGC CARE	Verified by HoDs	Score (50)
01	Nanotechnology 1559-1568	JCHR 2251-6227	2251-6227		2 nd	Scopus	12	
02	modul... Tabul 684-695	JKPM... 2288-6653	1225-8482		2 nd	Scopus	12	
3	Toxicology	JChE 2251-6227	2251-6227		2 nd	Scopus	12	
4	Ethnoscience	Adv. Res. 0936-4585			2 nd	Scopus	12	

Data should be based on verifiable records

Author Position	Journal Name	Marks
1 st Position	SCI / ABDC (A* Rating)	30
2 nd Position ✓	SCI / ABDC (A* Rating)	25
3 rd Position	SCI / ABDC (A* Rating)	20
4 th Position	SCI/ABDC (A* rating)	15

Author Position	Journal Name	Marks
1 st Position	Scopus / ESCI / ABDC (A/B)	15
2 nd Position ✓	Scopus / ESCI / ABDC (A/B)	12 ✓
3 rd Position	Scopus / ESCI / ABDC (A/B)	10
4 th Position	Scopus / ESCI / ABDC (A/B)	08

Author Position	Journal Name	Marks
1 st Position	UGC CARE/ Scopus (Q4) /	08
2 nd Position ✓	ABDC (C)	06 ✓
3 rd Position		04
4 th Position		02

Max Score: 50

If anyone paper published in SCI / Scopus / Extended SCI in year 2023-24 (1st July 23 to 30 June 24), Score 50 marks


Note: Proof must be enclosed along with web link with recommended by R. & D Cell or HoD

(ii) Published Full Papers/Presented in Conference Proceedings

[20 Marks]

Sl. No.	Title	Details of Conference Publications	National / International	Organizing body and Place	Whether you are main author	Verified by HoDs	Score (20)




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Approved by: PCI (Pharmacy) | Approved by: AICTE (Course Detail) & PCI (New Mark) | Register: 1988 (1985-89)

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Data should be based on verifiable records
If anyone paper published in International and National Conference in year 2023-24 (1st July 23 to 30 June 24), Score 20 marks

Author Position	Conference Category	Marks
1 st Position	International Conference	20
2 nd Position		15
3 rd Position		10
4 th Position		05

Author Position	Conference Category	Marks
1 st Position	National Conference	10
2 nd Position		07
3 rd Position		05
4 th Position		03

Max Score: 20

Note: Proof must be enclosed along with web link with recommended by R & D Cell or HoD

(iii) Book(s)/Article(s)/Chapter(s) published [10 Marks]

Sl. No.	Title with Page nos.	Book Title, Editor and Publisher	ISSN/ ISBN No.	Whether peer reviewed	Whether you are main author	Verified by HoDs	Score (10)
01	Practical Hand book p'centis-T	Pratim publications	978-53-52355605		Yes		10
02	Exit Exam book	Cyan print	978-81-964986-2-2				

Data should be based on verifiable records
If Published any one article / Book Chapter / Book in year 2023-24, Score 10 marks

Max Score: 10


(iv) Book(s) published as single author [10 Marks]

Sl. No.	Title	Type of Book and Authorship	ISSN/ ISBN No.	Whether peer reviewed	Whether you are main author	Verified by HoDs	Score (10)

Data should be based on verifiable records
If Published any one Book in year 2023-24, Score 10 marks

Max Score: 10




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 Register - Under: UPE 2015

(v) Research Guide (PhD Scholars)

[10 Marks]

Sl. No.	Name	University	Project Title	Date of Enrollment	Remarks	Verified by HoDs	Score (10)
01	Dasthan Jambhale	M.P.V. - Bhopal	Pharm. Pharm.	01 Sept. 22	Pursuing		02

Data should be based on verifiable records
 Per Students 2 marks
 Note: Consider only pursuing not completed

Max Score: 10

(vi) Ongoing and Completed Research Projects in academic year 2023-24

[50 Marks]

Sl. No.	Your role PI / CO PI	Project Title	Agency / Funded by	Period	Grant/Amount Mobilized (Rs. In Lakh)	Score
01	CO PI	Development of nano emulsion based for of madhwa hospital for tropical diet in a community as	MPCOST	06	on-going	5

Data should be based on verifiable records
 If anyone Ongoing and Completed Research Project in association with Government or non-government bodies. Score 20 marks per projects
 Note: Document need to submit as proof and consider only paid projects

Max Score: 50

(vii) Ongoing and Completed Research Consultancies in academic year 2023-24

[50 Marks]

SL No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. In Lakh)	Score

Data should be based on verifiable records
 If anyone Ongoing and Completed Research consultancies in association with Government or non-government bodies, Score will be as

Amount	Score
5 Lakhs and Above	50 Marks
3 to 5 Lakhs	40 Marks
2 to 3 Lakhs	30 Marks

Max Score: 50



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1 to 2 Lakhs	25 Marks
0.5 to 1 Lakhs	20 Marks
0.25 to 0.5 Lakhs	15 Marks
0.15 to 0.25 Lakhs	10 Marks
0 to 0.15 Lakhs	5 Marks

Note: Document need to submit as proof.

(viii) Patents and Copyright Details

[10 Marks]

Sl. No.	Title	International / National	Details	Current Status	Score
01	A method to fabricate gastro retentive floating tablet. Case using FDM 3D printing.	Nation	Copyright	published	05
02	poly herbal tablet for E. coli-tissue adhesion	Nation	patent	published	05

Data should be based on verifiable records
If anyone applied for Patents or Copyright / grant / approved in academic year 2023-24, Score 05 marks per patent publish or copy rights and 10 marks per patent grant
Note: Consider only when Name of Applicant is IIST IIP ILMR

Max Score: 10

(ix) Published Papers of students and you as guide in Journals

[20 Marks]

Sl. No.	Title with Page nos.	Name of Journal with Vol., Page No. Year etc.	ISSN/ ISBN No.	Peer Reviewed / Impact factor, if any	Whether you are main author	SCI/Scopus / Extended SCI / UGC CARE	Verified by HoDs	Score (20)
01	Nano suspension	JCHR	2251-6227	-	-	Scopus		2
02	Ethosomal p.n. in	Advance in Bioscience	2227-1523	-	-	Scopus		2
03	nanosphere	Indian drug	009-4624	-	-	Scopus		2
04	nanomulgel	RMSJ. diabetes	2019-0258	-	-	Scopus		2

Data should be based on verifiable records

Journal Name	Marks
SCI / ABDC (A* Rating)	10
Scopus / ESCI / ABDC (A/B)	07
UGC CARE / Scopus (Q4) / ABDC (C)	04

If any student paper published in SCI / Scopus / Extended SCI / UGC CARE in year 2023-24 (1st July 23 to 30 June 24), Score marks as mention above and faculty must be mentor or guide and mention in the paper
Note: Proof must be enclosed along with web link with recommended by R & D Cell or HoD

Max Score: 20

→ 03. A method to fabricate gastro retentive floating tablet. Case using FDM 3D printing (Nation) (patent) (published)



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 Regd. (Trade Mark 211)

(x) Published Full Papers/Presented In Conference Proceedings by students and you as guide mention in the paper [20 Marks]

Sl. No.	Title	Details of Conference Publications	National / International	Organizing body and Place	Whether you are main author	Verified by HoDs	Score (20)
01	Tablet in capsule of sod. bic.	31 st Indo-us APP Gujarat state	International	APP Gujarat state	-	-	08
02	Transformative tech.	DBT sponsored Haryana	International	DBT sponsored Haryana	-	-	08
03	Telepharmacy	CO FPR-2023	International	Haryana	-	-	08

Data should be based on verifiable records
 If any students paper published in International and National Conference in year 2023-24 (1st July 23 to 30 June 24), Score marks as mention above and faculty must be mentor or guide and mention in the paper

Conference Category	Marks
International Conference	08
National Conference	05

Max Score: 20

Note: Proof must be enclosed along with web link with recommended by R & D Cell or HoD



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4.	Coordinator for any MoU's (Mention number of activity conducted)				
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Data should be based on verifiable records Placement Coordinator 05 Marks Placement drives Conducted by you score 05 marks per campus drive. MoU with Industries / Institute signed during academic year 2023-24 by you, score 05 marks per MoU's Activity Conducted as MoU's Coordinator, score 03 marks per activity (Enclose Event Report as mandatory)	Max Score: 20
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CATEGORY III: Other Contribution related Activities

(v) Any SIG's Conducted as resource person

[20 Marks]

Sl. No.	SIG's Name	Event Title	Duration and no. of Hours	Verified by HoDs	Score
1	Tableting technology	SIG	30	04	
2	Technical Writing & Project Designing	SIG	20	06	10

Data should be based on verifiable records 10 marks for each programme for 40 hours 08 marks for each programme for 30 hours 06 marks for each programme for 20 hours 04 marks for each programme for 10 hours 02 marks for each programme for one day Note: Enclose event report as mandatory document	Max Score: 20
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(vi) Students Award or recognition apart from IIST IIP BMR and you as part of register

Mentor

[10 Marks]

Sl. No.	Event Title	Organized by	Duration and Date	Your Role as	Verified by HoDs

Data should be based on verifiable records 10 marks for each award	Max Score: 10
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(vii) Faculty Award or recognition apart from IIST IIP BMR

[10 Marks]

Sl. No.	Event Title	Organized by	Duration and Date	Your Role as	Verified by HoDs

Data should be based on verifiable records 10 marks for each award	Max Score: 10
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(vi) Students Feedback filled by HoD

[20 Marks]

Sl. No.	Name of Subject & Code	Sem	Average Feedback Percentage	Mention Point (Score Lowest Marks)	Score (20)
(i)					15
(ii)					
(iii)					



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 Register - Madhya Pradesh 2015

(iv)					
(v)					
(vi)					
(vii)					
Average Score					

Data should be based on verifiable records If Average Feedback Percentage is in between 90-100%, score 20 marks If Average Feedback Percentage is in between 80-90%, score 15 marks If Average Feedback Percentage is in between 70-80%, score 10 marks If Average Feedback Percentage is in between 60-70%, score 05 marks If Average Feedback Percentage is in between 50-60%, score 03 marks If Average Feedback Percentage is in between 40-30%, score 02 marks If Average Feedback Percentage is below 30 %, score 01 marks	Max Score: 20
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Nodal Officer / Institute Coordinator / Exam Section / Represent Institute outside must be verified by HoD [20 Marks]


Academic Co-ordinator M.Pharm class - Co-ordinator, DTF No day offices, Project Co-ordination M.Pharm, Transport Charge, (M.A.) Co-ordinator OS - Co-ordinator, Syndicate Teacher, IAD in the partment of pharmacology, National Girls child celebration Co-ordinator.

20

Data should be based on verifiable records Nodal Officer / Institute Coordinator / Represent Institute outside, score 10 marks per activities	Max Score: 20
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Signature of the Faculty
 Date:




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Regd. No.: (Indore-102/211)

HoD Feedback for the faculty

[20 Marks]

Principal Feedback for the HOD

[20 Marks]

- Teaching outcome - good.
- Monitoring of syllabus, practical, Labs v. good.
- Monitoring of M. Pharm centres research work, projects, thesis etc. - v. good.
- Monitoring faculties performance, activities.

20

Principal Feedback for the Department performance

[50 Marks]



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Indore Institute of Pharmacy,
INDORE (M.P.)



Indore Institute of Pharmacy

Approved by: UGC/Board of Approval for: AICTE (New Delhi) & PCI (New Delhi)
 Register: (Indore-2012-215)

To be filled by Dean/HOD:

HoD Rating* ((rate on a scale of 1-10) 9-10 Excellent, 7-8 V Good, 6 Good and less than 6 Average

Category	Max Marks	Marks Score	HoD Rating*	HoD Remark
CATEGORY I (250)				
Teaching load per week	40	34		
Additional/ Extra load	10			
Teaching, Learning & Evaluation related Activities	80	70		
Result Analysis	80	76		
Updating of Subject Content including course file, lecture notes/ PPT etc.	40	40		
CATEGORY II (A) (250)				
Published Papers in Journals	50	48		
Published Full Papers/ Presented in Conference Proceedings	20			
Book(s)/Article(s)/Chapter(s) published	10	10		
Book(s) published as single author	10			
Research Guide (PhD Scholars)	10	02		
Ongoing and Completed Research Projects	50			
Ongoing and Completed Research Consultancies	50			
Patents and Copyright Details	10	10		
Published Papers of students and you as guide in Journals	20	20		
Published Full Papers/ Presented in Conference Proceedings by students and you as guide mention in the paper	20	20		
CATEGORY II (B) (50)				
Participation in Training Courses, Refresher course and faculty development programs etc.	10			
Participation in MOOC Course	10			
Contribution in Admissions	10	10 (3)		
Contribution in Placements / MoU's	20			
CATEGORY III (100)				
Any SIG's Conducted as resource person	20	10		
Students Award or recognition and you as part of register Mentor	10			
Faculty Award or recognition apart from IIST IIP IIMR	10			
Students Feedback	20	15		
Nodal Officer / Institute Coordinator / Represent Institute outside	20	20		



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 Principal
 Indore Institute of Pharmacy,
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HoD Feedback for the faculty Not Applicable for HoD	20		
Principal Feedback for the HOD	20	20	✓
Principal Feedback for the Department performance (Consider only for HoD)	-50		

Category	Max Marks	Marks Score	Remarks
Category I	250	220 + 5	
Category II (A)	250	115	
Category II (B)	100	10 (5)	
Category III	100	30 + 20 = 50 + 16 = 66	
Principal Feedback for Department Applicable only for HoD	-50	48	
Total (A + B)	700	446	

+ M. Pharm.

(Name & Signature of HOD)

Principal's Recommendation (Do you agree with HOD's comments, if not please give your remarks)

- Sincere, dedicated. Good Teaching skills.
- Efficient HOD & Academic i/c - monitor of class; Syllabus; Follow
- E faculty on their duty / performance.
- Involved in research project students of IIP, Indore.

(Signature of Principal)

Approval of Advisor to Sparsh & SEWS Group

(Signature of Advisor to Sparsh & SEWS Group)



Principal
Indore Institute of Pharmacy,
INDORE (M.P.)